

Sprint Retrospective Meeting Minutes

Attendees: George Spanioli, Issik Drew, Joshua Lopez, Ivan Marquez Jr, Justin Robertson

Start time: 1:00 PM 06/01/2025

End time: 3:00 PM 06/01/2025

What went wrong?

- Did we do a good job estimating our team's velocity?

The team successfully estimated their velocity based on past performance and current sprint capacity. No issues arose.

- Did we do a good job estimating the points (time required) for each user story?

Estimates for the time and complexity of each user story were accurate. Task completion aligned closely with projections.

- Did each team member work as scheduled?

All team members adhered to the project schedule, attending both meetings and collaborative work sessions without delays or absenteeism.

What went right?

- All user stories for the sprint were completed successfully.
- There were no critical bugs or errors in the functionality delivered.
- Coordination and communication remained strong throughout the sprint.
- The team demonstrated solid understanding of the project scope and sprint objectives.

How to address the issues in the next sprint?

- How to improve the process?

At this time, no process-related concerns were identified. The workflow and communication strategies used this sprint will continue into the next.

- How to improve the product?

The current product functions as expected. The team sees no immediate need for design or functionality changes, though user feedback in future iterations may suggest new directions.